
REVIEW OF OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME FOR 2015/16

To: **Overview and Scrutiny Panel – 18 August 2015**

Main Portfolio Area: **All Portfolios**

By: **Senior Democratic Services Officer**

Classification: **Unrestricted**

Ward: **All**

Summary: **This report reviews the Overview and Scrutiny Panel work programme for 2015/16.**

For Decision

1.0 Introduction and Background

- 1.1 This report allows Members to review the Overview and Scrutiny Panel work programme agreed at the Annual Panel meeting on 26 May 2015.
- 1.2 Members reconstituted the Community Safety Partnership Working Party, Corporate Performance Review Working Party and Electoral Registration Process Review Task & Finish Group. Each of these sub-committees was tasked to elect a chairman, agree a work programme and suggest amendments to the terms of reference that were considered by the Panel on 26 May 2015.
- 1.3 Each of these sub-groups met in first two weeks of July and suggested amendments to their terms of reference which are attached to the report as Annex 1.

2.0 QEQM Petition referred to KCC

- 2.1 On 10 July 2015, a letter from TDC was sent to KCC Health Overview & Scrutiny Committee Chairman advising him of the Council's resolution to refer the QEQM Petition to the County Council for resolution. The letter which is in Annex 2 to the report, detailed key issues that were raised in the petition that was considered by Full Council on 5 December 2013.
- 2.2 A response was sent back to TDC on 17 July 2015 advising Council that KCC's Health Overview & Scrutiny Panel and East Kent Hospitals University Foundation Trust (EKHUFT) had 'on-going engagement with regards to the development of a new clinical strategy.' Details of the response are in Annex 3 to the report.
- 2.3 Since the petition had been referred to the Overview & Scrutiny Panel by Full Council, a report back to Council would need to be produced to advise on the response from Kent County Council. Members are being asked to note the KCC response and refer it to a Full Council meeting scheduled for 15 October 2015.

2.4 The Panel could still decide to keep a watching brief to monitor the progress towards developing the new clinical strategy for the region whilst maintaining a special interest on its implications for Thanet District.

3.0 Proposed Reviews

3.1 There have been requests by Members of the Panel, non-Panel Members and the public asking the Overview & Scrutiny Panel to undertake a review of each of the following issues:

- i) Proposed review of some business properties unbudgeted for waste collection;
- ii) Proposed review of Winter Gardens design and suitability as a venue for major public activities;
- iii) Proposed review of the Price Waterhouse Coopers Ltd report on Manston Airport CPO market research.

3.2 Details for these proposed reviews are covered elsewhere on the agenda.

3.3 Members also agreed at the first Panel meeting of the year that a one off report be brought before the Panel, setting out a proposal for TDC funding of the project on documentation of TDC Artefacts collection at the Margate Museum. This issue is reported in more detail elsewhere on the agenda.

4.0 The Work Programme Table

4.1 The table is sub-divided in order to illustrate the suggested nature of the work involved:

- a) **Standing Working Party /Task & Finish Group** – a formal sub-committee which will report its findings back to the Panel for recommendation onto the executive.
- b) **Presentations** – these are presentations to the Panel that will allow the Panel to consider whether any further work should be undertaken and a specific item included in the Panel's work programme.
- c) **Status to be determined** – possible additions to the work programme. The Panel will need to decide whether to undertake work on them, and if so, how that work will be organised.

Table 1 – OSP Work Programme for 2015/16

Issue	Composition/ Members	Lead Officer	Comment	Status
Date of Establishment 01.10.09 Community Safety Partnership Working Party	Cllr Bambridge (Chairman) Cllr Campbell Cllr Curran Cllr Dixon Cllr Elenor Cllr Falcon Cllr Martin	Martyn Cassell; Jessica Bailey	The working party met on 2 July 2015 and elected Cllr Bambridge as the Chairman. They also suggested changes to the draft terms of reference whose recommendations are attached to this report as Annex 1. The next meeting of the working party will be on 14 September 2015.	On going

Issue	Composition/ Members	Lead Officer	Comment	Status
Date of Establishment: 28.05.08 Corporate Performance Review Working Party	Cllr G. Coleman- Cooke (Chairman) Cllr Bambridge Cllr Campbell Cllr Connor Cllr Curran Cllr Denis Cllr E. Hillman	Tim Willis; Nicola Walker	The working party met on 6 July 2015 and elected Cllr Glenn Coleman-Cooke as the Chairman. They also agreed amendments to the terms of reference as reported elsewhere in the report. The next meeting of the working party will on 30 September 2015.	On going
Date of Establishment: 29.05.12 Electoral Registration Process Review Working Party	Cllr K. Gregory (Chairman) Cllr Campbell Cllr G. Coleman- Cooke Cllr Connor Cllr Falcon Cllr Game Cllr Martin	Cliff Robinsons; Lyn Davey	The TFG met on 7 July 2015 and elected Cllr K. Gregory as the Chairman. They agreed amendments to the terms of reference which are attached to the report. The sub-group would meet next on 8 October 2015.	On going
Presentations				
2015/16 Presentations by Portfolio Holders and Directors of Services	N/A	All Portfolio Holders and Corporate Management Team		
Watching Brief Items				
05 December 2013: Full Council Referral of a Petition to OSP - QEQM Hospital A&E	OSP	Penny Button	OSP made recommendations that the issue be referred to KCC Health Overview & Scrutiny Committee and Council approved that recommendation on 23 April 2015. The OSP agreed to keep a watching brief on the issue. However a response has now been received from KCC and is detailed in section 2.0 and officer recommendations are offered in section 6.0 of the report.	OSP keeping a watching brief on the issue
Status to be determined				
N/A	N/A	N/A	N/A	N/A

5.0 Corporate Implications

5.1 Financial

5.1.1 There are no financial implications arising directly from this report.

5.2 Legal

5.2.1 There are no legal issues arising directly from this report.

5.3 Corporate

5.3.1 The work programme should help to deliver effective scrutiny. An active Scrutiny programme is part of good governance and will, ultimately, underpin the Council's use of resources assessment.

5.3.2 The Working Parties / Task and Finish Groups assist the work of scrutiny as they carry-out an in-depth study of any issue referred to the groups under their terms of reference.

5.4 Equalities

5.4.1 None directly but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.

6.0 Recommendations

Members of the Overview & Scrutiny Panel are being asked to:

6.1 Note the report;

6.2 Agree the amended terms of reference as proposed by the three sub-groups in Annex 1 of the report;

6.3 Refer the Chairman of KCC Health Overview & Scrutiny Committee's response in Annex 3 of the report to Full Council meeting on 15 October 2015;

6.4 Agree to keep a watching brief to monitor the progress by EKHUFT towards developing the new clinical strategy for the region whilst maintaining a special interest on its implications for Thanet District.

7.0 Decision Making Process

7.1 Any decisions on the work programme can be taken by the Overview & Scrutiny Panel and where appropriate recommendations and report backs are made to other appropriate decision making bodies of Council.

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Annex List

Annex 1	Updated Draft Terms of Reference of the Working Parties/TFGs for 2015/16
Annex 2	TDC Letter to KCC Health Overview & Scrutiny Committee
Annex 3	Email Response from KCC Health Overview & Scrutiny Committee

Background Papers

Title	Details of where to access copy
None	None

Corporate Consultation Undertaken

Finance	n/a
Legal	n/a